

ST. THERESE CAMPUS
247 W. 23RD STREET
CHICAGO, IL 60616
312-326-2837



聖德力天主教學校
www.sttheresechicago.org

ST. BARBARA CAMPUS
2859 S. THROOP STREET
CHICAGO, IL 60608
312-326-6243

Dear Parents,

March 10, 2023

It is hard to believe, but it is re-registration time again!

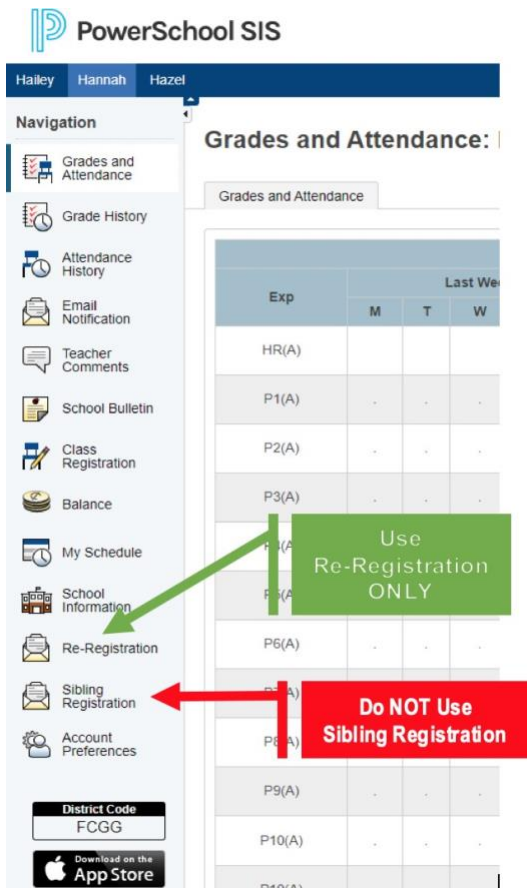
It is **IMPERATIVE** that you re-register your children to ensure their spot to guarantee continued enrollment because our re-registrations will help determine the number of classrooms needed for each grade level as well as other school resources.

Re-registration Process: **Beginning on Monday, March 13**, parents can re-register their children at St. Therese. Parents sign-in to PowerSchool is a necessary step to help guarantee your child has a place for the 2023-24 school year. Refer to the [Parent Guide for Re-Registering Your Child](#) to see how to re-register your child at St. Therese. Registering via PowerSchool is just the beginning of the re-registration process. Follow the instructions below and refer to the linked documents as well.

IMPORTANT Notice on Current Student Re-Registration

**** PowerSchool Re-registration is not supported by using the PS mobile app ****

Once you are in PowerSchool, find the **Re-Registration** and **Sibling Registration** buttons in the left panel (See image below).



- Use the Re-Registration button **ONLY**.

It is for re-registering every student currently enrolled (grades PK-7) at St. Therese School (including siblings).

- Families with multiple children currently attending St. Therese must go through the Registration process for **each child** (grades PK-7) **separately**.

Soon after you complete your child's first part of the re-registration process in PowerSchool, you will receive an email-invoice from FACTS to pay the NON-REFUNDABLE Re-registration Fees for the new school year. Refer to [2023-2024 Re-registration Tuitions and Fees](#) for important information on applicable fees and deadlines. Re-registration in PowerSchool must be submitted prior to Saturday April 1, 2023 to be eligible for the \$800 Combined Registration-Curriculum Fee, or \$1,100 for incoming 5th graders. Beginning on Saturday April 1, 2023, the Re-registration Fee will have an incremental higher charge.

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It is very important to make sure you have submitted on the PowerSchool-Magnus Health portal all [required medical forms](#) and other

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2023-2024 Re-Registration Tuitions and Fees 2023-2024 年度舊生重新註冊 學費及教學書簿雜項費用表		
Tuitions and Fees to be paid using the Online FACTS system 學費和所有費用必須使用網上 FACTS 系統支付	Grades PK and JK 學前班, 幼稚園初班	Grades K-8 幼稚園至八年班
<p>Tuitions and Schedule 學費和付款時間表* (Online Payment Plan through FACTS 通過 FACTS 進行網上支付計劃)</p> <p>- Full Payment at Payment Plan setup by August 1, 2023: 1% discount of annual tuition 于 2023 年 8 月 1 日之前設定全額付款計劃: 全年學費可享受 1% 的折扣</p> <p>- Ten (10) Installments: First payment by August 1, 2023; remaining nine (9) installments by the 10th of each month beginning September of 2023</p> <p>十期分期付款: 于 2023 年 8 月 1 日之前設定分期付款計劃時交第一期, 從 2023 年 9 月開始的每月十號之前交付剩餘的九筆分期付款</p> <p>*Tuition Late Fee of \$75 per month applies 每月加收 \$75 學費逾期罰款</p>	<p>\$9,300 per student (\$930 each installment) 每名學童全年學費 \$9,300 (每期學費 \$930)</p>	<p>One child 一名學童: \$6,920 Two children total 兩名學童總數: \$11,760 Three children total 三名學童總數: \$16,660 Four children total 四名學童總數: \$21,620 Five children total 五名學童總數: \$26,620</p> <p>- 1st child 首名學童全年學費 \$6,920 (每期學費 \$692 each installment) - 2nd child 第二名學童全年學費 \$4,840 (每期學費 \$484 each installment) - 3rd child 第三名學童全年學費 \$4,900 (每期學費 \$490 each installment) - 4th child 第四名學童全年學費 \$4,960 (每期學費 \$496 each installment) - 5th child 第五名學童全年學費 \$5,000 (每期學費 \$500 each installment)</p>
	<p>** Family MUST fill out FACTS Grants & Aid application for financial assistance available ** ** 需要經濟援助的家庭必須填寫 FACTS 助學金和援助申請表 **</p>	
<p>School Fees - Combined Registration-Curriculum Fee from \$800 or \$1,100 per student, includes:</p> <p>- \$200 Registration Fee - \$350 Instructional Fee - \$250 Commitment Fee - \$300 Chromebook Usage Fee*</p> <p>*Chromebook Usage Fee applicable to ALL Gr.5 and new JH students</p> <p>Combined Registration-Curriculum Fee due immediately - Families MUST pay full amount using the online FACTS system within 48 hours upon receipt of the FACTS invoice, even though invoice may show a different due date.</p>	<p>Returning Students re-registering and with full amount paid between March 13-31, 2023: \$800 per student or \$1,100 per Gr.5 student</p> <p>Returning Students re-registering and with full amount paid between April 1-15, 2023: \$900 per student or \$1,200 per Gr.5 student</p> <p>Returning Students re-registering and with full amount paid between April 16-30, 2023: \$1,000 per student or \$1,300 per Gr.5 student</p> <p>Returning Students re-registering and with full amount paid on/after May 1, 2023: \$1,100 per student or \$1,400 per Gr.5 student</p>	

Registration Checklist - Required Information and Medical Forms
學生註冊清單 - 所需資料和醫療表格

Required Information and Medical Forms - All current and valid required medical forms are due by August 1 prior to the start of the school year. 所需的資料和醫療表格 - 所有最新和有效的醫療表格必須在 8 月 1 日學年開始之前提交。	ALL & new* Students 所有及新* 學生	KDG 幼稚園	Gr. 2 二年班	Gr. 6 六年班	Gr. 7, 8 七及八年班
Student Information Re-registration on PowerSchool (yearly) 每年在 PowerSchool 重新登記學業資料	X				
Student Medical Info on Magnus Health Portal (yearly) 每年在 Magnus Health portal 重新登記學業資料					
- Conditional Questions and Vital Health Record	X				
- Medical Information and Emergency Notification Form 健康資料及緊急通知書	X				
- Physician's Request for Self-Administration of Medication 醫生要求的藥物自給書	X				
- Health Examination Form (new*, KDG, Gr. 6) 健康檢查申報書 (新生*, 幼稚園及六年班)	new*	X		X	
- Dental Examination Form (new*, KDG, Gr. 2, 6) 牙齒健康檢查申報書 (新生*, 幼稚園, 二及六年班)	new*	X	X	X	
- Vision Examination Form (new*, KDG) 視力檢查申報書 (新生*, 幼稚園)	new*	X			
- Proof of receipt of one dose of Tdap vaccine (Gr. 7, 8) 曾經接受一劑 Tdap 疫苗的證明 (七及八年班)					X
Parent/Guardian Permission and Authorization Form (yearly) 家長/監護人允許及授權書 (每年遞交)	X				
Parent Consent Form (yearly) 家長同意書 (每年遞交)	X				
Contact Information Release Form (Gr. 6, 7, 8) 聯繫信息發布授權書 (六, 七及八年班)				X	X
Baptism certificate (Catholic students) if applicable 天主教學生洗禮證書 (如適用)	X				

Submission of all required information and medical forms signifies agreement to follow all school rules and regulations as outlined in the Parent Handbook.
提交所有必需的資料和醫療表格表示同意遵守家長手冊內所開列之各項守則規章。

documentation, as well as all FACTS payments in order to complete your re-registration and guarantee your child a place for the 2023-24 school year.

Email all questions to support@sttheresechicago.org.

Sincerely,

Ms. Lisa Deborah Oi
Principal